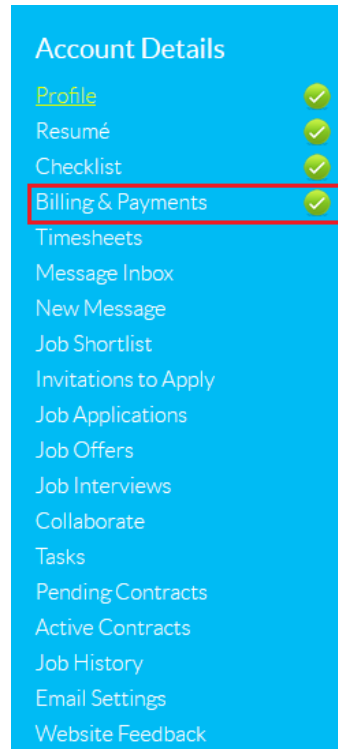


Your payment details

If you are working as a labour hire employee with Enabled Employment, you will need to provide us with your bank details so that we can pay you. This guide shows you how to add your bank account details as well as view your upcoming and previous payments.

Adding your bank account details

1) To add or update your bank account details, first click on Billing and Payments under Account Details on the left-hand side of the My Profile page.



2) On the Billings & Payments screen, select Edit.

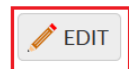
Billing & Payments

Bank account for payment of hours worked

BSB

Account number

Status Bank details provided



3) To add or update your BSB, simply type the BSB into the appropriate field.

Billing & Payments (Edit)

Please provide the details of your bank account for payment of your hours worked.

BSB	923100
Account Number	



4) To add or update your account number, simply type the account number into the Account Number field.

Billing & Payments (Edit)

Please provide the details of your bank account for payment of your hours worked.

BSB	<input type="text" value="923100"/>
Account Number	<input type="text" value="11223344"/>

5) To save your changes, select 'Save Changes.

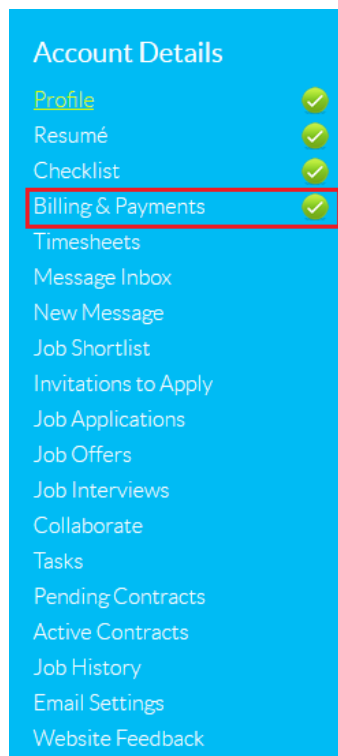
Billing & Payments (Edit)

Please provide the details of your bank account for payment of your hours worked.

BSB	<input type="text" value="923100"/>
Account Number	<input type="text" value="11223344"/>

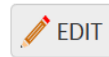
Viewing your upcoming and previous payments

1) To view your upcoming and previous payments, first click on Billing and Payments under Account Details on the left-hand side of the My Profile page.



2) Your Upcoming and previous payment information will be displayed on the Billing and Payments screen under your Bank Account details.

Billing & Payments



Bank account for payment of hours worked

BSB

Account number

Status

Bank details provided

Upcoming Payments

No upcoming payments to display.

Previous Payments

Payments can take 3-5 business days to appear in your bank account.

Filters: [Clear](#) | [Tips](#)

Timesheet	Amount	Paid
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Sun 19 Jul 2015 to Sat 25 Jul 2015	\$0.00	Tue 28 Jul 2015 12:10am
Sun 12 Jul 2015 to Sat 18 Jul 2015	\$0.00	Tue 21 Jul 2015 12:10am
Sun 5 Jul 2015 to Sat 11 Jul 2015	\$0.00	Tue 14 Jul 2015 12:10am
Sun 28 Jun 2015 to Sat 4 Jul 2015	\$0.00	Tue 7 Jul 2015 12:10am
Sun 21 Jun 2015 to Sat 27 Jun 2015	\$82.19	Tue 30 Jun 2015 12:10am
Sun 14 Jun 2015 to	\$0.00	Tue 23 Jun 2015 12:10am